



Loreto Convent School

Gibraltar

PUPIL INTERNET POLICY

This policy reflects the ethos of Loreto Convent School and has been compiled and reviewed with the involvement of children, staff and Governors.

Acceptable Use Policy for the Internet

Applicable to all eligible pupils at Loreto Convent School

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Acceptable Use Policy for the Internet

NOTE: This is a controlled document as are all quality system files on this network.

Any documents appearing in paper form are not controlled and should be checked against the server file version prior to use.

Amendment Record

- October 2017 No amendments – DDC

- January 2021 – new format - PAC

Acceptable Use Policy for the Internet

Acceptable Use Policy for the Internet for Pupils

2.1 Purpose

The purpose of this policy is to outline the acceptable use of the Internet by Loreto Convent School pupils. As access to the Internet is only available via the school IT network, this document must be read in conjunction with the schools's Acceptable Use Policy for the IT Network.

Inappropriate use of the Internet may expose the school to unnecessary risks including virus attacks, compromise of network systems and services, financial and legal issues. The aim of this policy is to protect all end users.

2.2 Eligibility

Every user who is entitled to Internet access will be asked to sign to acknowledge that they have read, understood and will comply with this policy. A signature will also be required from a parent/guardian/carer and Internet access will not be granted until this has been received.

2.3 Acceptable use

Use of the Internet by Loreto Convent School pupils is permitted and encouraged where such use supports learning.

Users must be aware that the Internet is inherently insecure and personal information must never be disclosed.

One of the main benefits of the Internet is the access which it gives to large amounts of information which is often more up-to-date than in traditional sources like libraries.

Unfortunately, as the Internet is uncontrolled, some of this information is less accurate than it may appear and users must be aware of the risk of obtaining and using such unregulated information.

Although the school has anti-virus defences in place, great care should be taken when using the internet. IT Support should be informed immediately if any suspicion of virus infection arises.

Downloading/Uploading

The copyright and intellectual property rights of material accessed using school systems must be respected. Downloading of all copyrighted material from the Internet without the permission of the copyright holder is illegal under the Copyright, Designs and Patents Act (1988). Any copying without permission, including electronic copying, is prohibited. In addition, the storage and distribution of copyrighted files may also make the individual liable to prosecution.

Users must not upload or transfer files via the Internet using FTP.

In accordance with the school's Acceptable Use of the IT Network policy, no software may be downloaded or installed from the Internet.

2.4 Unacceptable use

Users must in no way access or attempt to access material that is illegal, defamatory, obscene or potentially offensive.

Users must not use any school equipment to host websites or use remote hosting.

The use of chatrooms is not permitted nor is submitting posts to bulletin boards.

Users shall not compromise any aspect of network security, such as in use of peer-to-peer access for file sharing e.g. KaZaa or participation in on-line gaming.

Any personal use that disrupts or prevents learning will not be allowed.

Offensive material

Users must not access any material which may be considered to be libellous, pornographic, sexually explicit, or which include hostile material relating to gender, sex, race, sexual orientation, religious or political convictions or disability, or incitement of hatred, violence or any illegal activity.

Although a filtering service is used by Loreto Convent School, the Internet is growing so rapidly that it is impossible to prevent all inappropriate access automatically. If a user accidentally accesses material of the type referred to above, or other material which they feel may be considered of an offensive nature, they should inform a member of school staff immediately.

2.5 Monitoring

No expectation of privacy should be taken with regard to Internet use. Users should be aware that Internet use, including virus activity reports, is monitored.

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